Leon County Public Schools Classification Specification

Salary Grade 32

Clean and maintain grounds, parking areas, etc. Cut grass. Maintain

Summary Information:

Classification Title: Maintenance Worker Date Prepared: 02/2008, 04/2003

FLSA Status: Non-Exempt

Typical Decisions and Recommendations Provided to Others:

Most decisions are referred to higher authority for approval. Incumbent carries out assigned plans and programs.

Activity Identification

414 Grounds Maintenance

Activity Name

	athletic fields. Repair pavement. Maintain fence line, irrigation system, bleachers, trim bushes and trees. Animal control as required.
413 General Cleaning	Clean offices, halls, corridors, classrooms, cafeterias, restrooms, library, conference rooms, and other interior facilities. Operates cleaning

equipment to perform job duties.

407 Safety Inspections Inspect facilities, vehicles and entire property for safety problems.

429 Equipment Repair and Maintenance Activities associated with administering and performing repair and maintenance on machines and other equipment.

426 Equipment Set up/Breakdown Move or set up furniture or equipment (e.g., computers, bleachers and sports equipment). Arrange rooms/auditoriums. Remove furniture or

equipment after event and clean area as required.

449 Vehicle Maintenance Repairing and maintaining vehicles

421 Building Operations - Carpentry Shape and/or assemble structural woodwork within one or more facilities.

Perform preventative maintenance on equipment and building components

within area of expertise district wide.

482 Distribution Deliver materials, supplies, laundry, food, and equipment to departments.

430 Building Operations – Painting Prepare and apply color, pigment or paint to areas as assigned. Perform

preventative maintenance on equipment and building components within

area of expertise district wide.

755 In-Service Training Participates in appropriate in service training.

999 Assigned Duties Perform other duties as assigned.

General Classification Specification Factors:

Education/Experience: High School Diploma or equivalent with no related experience required.

Supervisory Responsibility: None

Type of Supervision: N/A

Effective Date: 02/2008, 07/2003

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